

FFY2019 PSSF SoN TA March 21-23, 2018

1	<p>Did I understand that the Certificate of Liability Insurance form needs to have the date to begin 10/1/18? No. You submit the current one with your proposal. If any coverage expires before the date the contract is executed, we will request an updated COI.</p>
2	<p>Did I understand that the Resolution to Enter Contract needs to have the dates "between 10/1/18 and 9/30/19?" Yes, you need to include the dates the resolution is in effect and this has to coincide with the term of the contract.</p>
3	<p>For Form #2, the Current Contractor Report: We are an umbrella agency and have two programs receiving PSSF funding. I understand reporting the other program's number under Section A, but do we need to report their data under Section C? You only report the data program for that specific proposal in Section C as there is only space for one program. When you prepare the report for the other program, you will report the data for that program in Section C of that Current Contractor Report.</p>
4	<p>If we will not be using volunteers, do you want us to leave the uncompleted form within the "Services" section or delete it? If we are not doing any Case Management: Advocacy, do we leave it in the SDS or delete it? No, do not delete the sections that aren't use. Indicate N/A. Only delete completely blank pages if any page truncates to a blank.</p>
5	<p>I attempted to login into the site today to print off all the documents but I was unable to do so? When will documents be available to download? The login will not be activated until April 4 when you can begin uploading documents. To obtain copies of the SoN and all the forms you do not need to login as these are available on the Funding Opportunities pages on the website (where you obtained information about the Bidders Meeting.)</p>
6	<p>For Case Management, there are three types that we can provide: Information and Referral, Service Coordination, and Advocacy. Am I correct in understanding that we do not have to provide all three, we can choose one, two, or all to provide? The reason I ask is that the SDS has all three listed in the form, so I wasn't sure if we could delete the types we may not provide. You do not have to provide all three. The SDS is prepopulated as Initial Intake Assessment and Case Management (at least one of) are required. Leave that line blank on the SDS but do not delete it.</p>
7	<p>What if our Agency's address has changed since we registered with the SOS and SAMS for 2018? Your agency identification has to be consistent on all documents. You will have to address this with the proper state and/or federal sites so that you can submit the required documentation by the deadline.</p>
8	<p>Is there a difference between a Screen Shot and Printing up the page from the SOS and SAMS? They may look different but as long as they have all the information required it does not matter which one you submit.</p>
9	<p>Where can I find the Contractor's Manual? The contractor's manual is only available to current contractors after they login to PSSFWeb to do reporting.</p>
10	<p>Can the Cash Match come from an agency's own savings account? Your cash match can be designated from reserves, savings or operating funds.</p>
11	<p>For TLR/SFV, it says: <i>Limited to the first 15 months after child entered foster care.</i> Does that mean that children in FC less than or longer than 15 months cannot receive PSSF Services? No, it means that you can only use TLR funds to provide services to children for the first 15 months after they come into foster care.</p>
12	<p>On Form # 10: DFCS Acknowledgement, the form expands to two (2) pages as I type in it. Are two pages acceptable? Yes, although we encourage you to be brief. Your conversation with DFCS can be more expansive. The form only needs to include the basics when the DFCS representatives sign it (not all the details of your proposal).</p>
13	<p>What percentage of PSSF funds can be used for Supplemental/ Additional Services? There is no minimum or maximum as this would depend on the service model. The primary focus of the proposal should be on the required services. Additional services should enhance the individual service plan by addressing the unique needs of your target population, supporting the objectives of required services and/or removing barriers to family engagement to increase the likelihood of successful outcomes.</p>
14	<p>Is Parent Coaching the same as Parent Education? Please see Section F for a description of both.</p>

15	<p>Can Transportation be included in Case Management Services? No. Transportation is a service in itself with associated costs that should be identified on the budget.</p>
16	<p>Referring to question 5 in the Organizational Information section of the Narrative, if we receive local or state funds that serve as the match for this contract, should we talk about them here? Yes.</p>
17	<p>We are applying under Relative Caregiver/Kinship Family Services and would prefer to use Strengthening Families Program parent education/Parent Training Program from your evidence-based models list instead of one of the three recommended programs. Will that be detrimental to our application - cause us to lose points? For the Relative Caregiver/Kinship Family Services model, you may use an alternative evidence-based parenting curriculum effective in serving your target population. Include your reasons for choosing this alternative model in the Overview section of the Narrative, Form #3.</p>
18	<p>What is my Program ID #? Proposals for FFY2018 PSSF-funded programs should use their current Program ID#. If your agency does not have an FFY2018 contract, leave the Program ID# space blank. A Program ID# will be assigned if you receive an FFY2019 award.</p>
19	<p>What is my SAO/Vendor #? If you have a current contract with DFCS for any services, use the vendor # indicated on that contract. If you do not have a vendor #, you will be asked to submit a Vendor Management Form if your proposal is awarded FFY2019 funding.</p>