

FFY2022 Technical Assistance Q & A (Part 2)

21. **Q: If we were a program during past years, but we are currently not a provider for FFY2021 are we considered a new provider where our maximum Federal Award would be \$37,500 and we are also not eligible for COVID Supplemental Aid?**

A: Yes, this is correct. See SoN Section A page 2.

22. **Q: Can a signature of an officer include their middle initial or middle name or does the signature need to match the Secretary of State website?**

A: Any official or notarized document should contain a signature that is signed as it is printed. Legally, a person can sign their name with more than the name printed on a document, but they cannot sign less than the name on a document. Example: Printed name on document is John Smith, here the officer can sign his name and include his middle initial as he signs. If the printed name on the document is John G. Smith, then he must sign including his middle initial since that is the legal name on the document.

23. **Q: We are not currently PSSF providers for FFY2021, but we have in past years where a program ID# was issued. Do we use that program ID# or do we leave it blank?**

A: If awarded, your program may, or may not, be assigned the same program ID number. To avoid confusion for this proposal, leave the field blank.

24. **Q: Does the DFCS acknowledgment form which requires the signature of the County Director require an original signature, or is an electronic signature allowed?**

A: An electronic signature is permissible on the DFCS acknowledgment form if you are unable to meet in-person with the County Director due to COVID-19 restrictions.

25. **Q: Under the FPS/STR grant who are the services intended to support?**

A: The target client for Substance Abuse Recovery Support for Families is the families of the caregivers, instead of the individual affected by addiction. Families can include children, spouses/partners, parents, or other relative family members. See Section D, page 80 for more information on this service.

26. **Q: Is it acceptable, after completing Form #10, DFCS Acknowledgment of Intent to Submit Proposal for the form to be more than one page?**

A: Yes, this is acceptable for this document.

27. **Q: If we are not including Case Management-Information & Referral or Case Management-Advocacy do we still fill out each of their sections in the Services 'S' Form?**

A: It is only necessary to complete the sections on the services you are planning to provide. In the other sections write N/A, which indicates to the review team that the question is not applicable to the proposal.

28. Q: On the Narrative Form, does the limit of 10 pages or less include page breaks?

A: The Narrative Form is limited to only 10 pages, including page breaks.

29. Q: On the Narrative Form, under Proposal Overview, question 3c is the question looking for specific implementation guidelines of the EBM in general, or how the EBM will be delivered to the identified target population in the proposal?

A: To the target population identified in your proposal.

30. Q: On the Narrative Form, under Needs Assessment, questions 1b and 2c seem to overlap. Can you clarify the differences for these questions?

A: 1b is asking about data/research that supports the need(s) you have identified for your target population (those individual families) that will be addressed in their service plans. 2c is asking about the community data that supports the need for the service model in your service area.